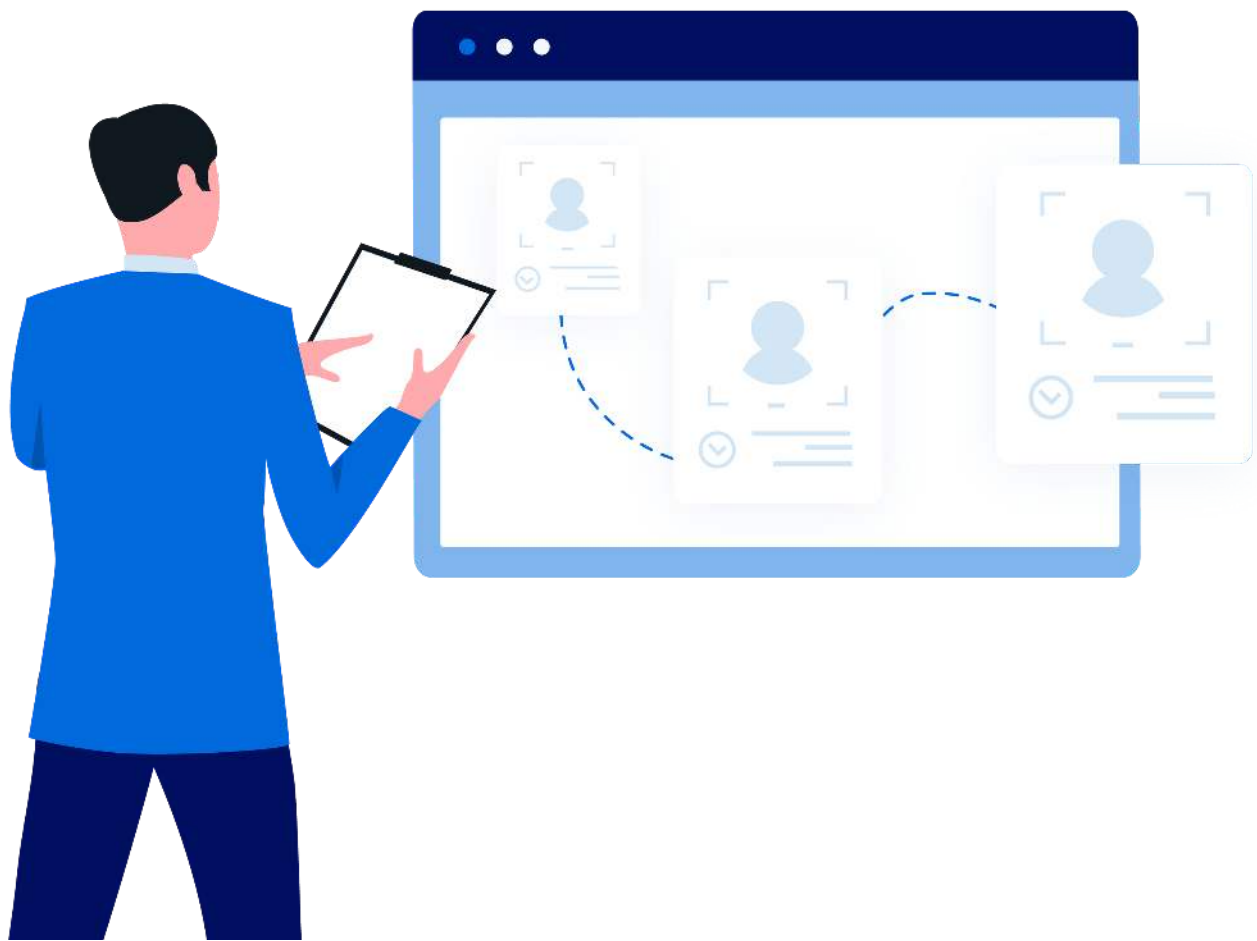


## Help Articles

# How are we able to understand if an appointment is made via the AppointNow feature?



# How are we able to understand if an appointment is made via the AppointNow feature?

Within the Scheduler Window, the AppointNow appointment have an icon(Q) to visually identify the appointment.

To generate a report:

- click the word "Reports"
- choose the "Group Reports" and "Appointment Reports" options from the drop-down list
- select the user's name
- define the desired report parameters
- click the Print / Preview button

The screenshot displays a dental scheduling software interface. At the top, there is a navigation bar with various icons and a search field. Below this, a header indicates the office name and date. The main area is a grid of appointment slots, organized by provider columns. A red arrow points to a specific appointment cell in the third column, which contains a 'Q' icon, signifying an appointment made via AppointNow. The grid shows various appointment types and times for multiple providers.

Scheduler Patient Transactions Charting Reports Utilities Setup Office Newport Beach Organic Dr Help My Account Logout

PGID :77 / OID :101

Search Patient or Responsible Party

Search For:
 

- Patient
- Responsible Party

Search By:
 

- Last Name
- First Name
- Middle Name
- Patient ID
- Responsible Party ID
- Responsible Party Type

Search in:
 

- Current Office
- All Offices
- Include Inactive Patients

Search Patient ID: \_\_\_\_\_ Birth date:  Home Phone:  Cell Phone:  Work Phone:

Search Last Search Add New Patient

Reports Menu:
 

- Daily Reports
- Ledger Reports
- Management Reports
- Insurance Reports
- Appointments Reports
- Treatment Plan Reports
- Referral Reports
- Recall Reports
- Ortho Reports
- Statements
- Lists
- Group Reports
  - Appointments Reports
    - Daily Reports
    - Insurance Reports
    - Management Reports
    - Other Reports
    - Referral Reports
- Office Reports
  - Letters
  - Batch Collection Letters
  - Postcards
  - Labels
  - Custom
- My Reports
- Excel Reports
- Blank Insurance Forms
- Pat Reg /Medical Info Forms
- Dashboard
- Search Report

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PGID :77 / OID :101

Group Reports - Appointments Reports

Select Report

- Appointment Detail By User - Appoint Now

Report Criteria

By Office Group  By Office

Office Group:
 

- ALL
- CA - Orange County
- CA - San Diego

By Created On  By Appointment Date

Created On Date Range

Start Date: 7/23/2018

End Date: 8/6/2018

Operator: ALL

Provider:
 

- ALL
- 02AA : Appleton, Anthony DDS
- ZASSIS : Assistants, Assistants

Include Cancelled Appointments

Appointment Cancellation Reason:
 

- ALL
- Automated cancellation
- Cancelled and rescheduled

Include Patient Phone Number

Appointment Detail By User - Appoint Now [Print / Preview](#)

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**Organic Dentistry Of The Universe  
Appointment Detail By User - AppointNow**

Appt Date	Appt Time	Appt Status	Len (min)	Op	Prdr	Chart#	Patient	Phone #	Carrier	Procedure (Code Th Surf)	Notes
User: AppointNow											
Created Date: 5/6/2014											
Office: Newport Beach Organic Dentistry											
7/31/2018	8:00 AM	In Operator	30	03	00JJ		Funicello, Fiorette 778 Bal: 191.00	(H) : 224-567-8971 (C) : (W) :	P : DELTA DENTAL PLAN (CA) PPO Ph#:- (800) 548-5468 S :	D8670A Ortho Treatment Visit	
Total for Office, Newport Beach Organic Dentistry: 1											
Total for, 5/6/2014 : 1											
Created Date: 5/13/2014											
Office: Newport Beach Organic Dentistry											
7/31/2018	10:30 AM	Unconfirmed	30	ADJ2	08DA		EMMETT, SCOTT 0 Bal: 0.00	(H) : 949-388-3773 (C) : (W) :	P : S :	D8670A Ortho Treatment Visit	
Total for Office, Newport Beach Organic Dentistry: 1											
Total for, 5/13/2014 : 1											
Created Date: 5/14/2014											
Office: Newport Beach Organic Dentistry											
7/31/2018	8:00 AM	In Operator	30	ADJ3	08DA		NAMASTE, NINA 0 Bal: 0.00	(H) : 949-859-4884 (C) : (W) :	P : S :	D8670A Ortho Treatment Visit	
Total for Office, Newport Beach Organic Dentistry: 1											
Total for, 5/14/2014 : 1											
Created Date: 6/17/2014											

From Created Date : 7/23/2018

Offices Group ALL

Providers : ALL

Thru : 8/6/2018

Cancellation Reason:ALL

Operator : ALL

Appointment Detail By User - AppointNow

Printed : 8/6/2018 2:59:23 PM

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Page : 1 of 7